

**Montesano School District  
2020-2021**

**FUEL PRODUCTS BID SPECIFICATIONS**

The Montesano School District is accepting bids for regular unleaded, (approximately 3,000 gallons per year) and ULS diesel and dyed diesel fuels (approximately 20,000 gallons per year) for a one-year period from September 1, 2020 through August 31, 2021.

1. Fuel will be available from the vendor's place of business using a "Card Lock" system.
2. At least one (1) fueling station must be within a three mile radius of the district's Transportation Department located at 502 E Spruce, Montesano.
3. Fuel must be available on a 24-hour basis.
4. The fueling station must be able to accommodate all district vehicles, including its largest school buses.
5. The fueling station must be well lit and conducive to vehicle and personal safety and security.
6. A plastic or plastic coated card will be provided for each district vehicle that will allow access to the fuel pumps.
7. The card will be encoded so that the card identifies the vehicle to which it is assigned.
8. The card will be coded to provide the following billing information:  
Card Number  
Time and Date of Purchase  
Location of Purchase  
Type of Product Purchased  
Quantity Purchased  
Unit Price  
Total Dollars Purchased
9. A monthly invoice will itemize the individual purchases containing the information in item #8, as well as a summary of the total quantities and dollar amounts of each type of product.
10. The bid shall be based on the OPIS average prior day Tacoma price **without** applicable taxes and will include delivery and margin. The bid shall contain a breakdown and description of the price, delivery and margin listed separately.
11. The successful bidder shall provide the district copies of wholesale invoices upon request.