
School Board of Directors – School Board Meeting
March 28, 2024 – 5:30 pm
MHS Library
Minutes

Regular Meeting – Establish Quorum: The following board members were in attendance and a quorum was established.

Board Members in Attendance: Chris Thomas, Moraya Wilson and Doug Messick.
Absent: Kelly Monroe and Tiffany Schweppe

Flag Salute: Chris Thomas lead the flag salute

Approval of Meeting Agenda: Motion was made to approve the meeting agenda; motion seconded and carried.

Public Comment: Kenji Seta from the Trio Educational Opportunity Center spoke to the board to let them know about the program that is available. They work with students to assist in the college application process as well as financial aid. This program is federally funded and currently has a center within Grays Harbor College. If students are interested in the services they provide, they can contact Grays Harbor College directly. However, in the future, they would like to have days where they would come into the high school to meet with students.

Teaching and Learning – Mayah is a Junior this year and she presented on her experience serving on the Legislative Youth Advisory Council. Mr. Raines believes she is the first student in Montesano to have served on this council. Through this process she has learned how to write bills, lobby to pass a bill and the entire bill process from start to finish. She first was interested in the program when taking Mr. Raines US Government class and while serving as a House page. She was involved in writing HB1915 which was a financial literacy bill making financial education instruction a graduation prerequisite and a required component of public education. The bill did not pass but she gained valuable experience by taking part in the process. In the future Mayah would like to be involved in politics and law.

Business Operations Report – Sheila Baker Business Operations Report
General Fund – For the month of February, our revenue exceeded our expenditures \$86,932.18
February ending fund balances:
General Fund: \$388,216.
Cap Project - \$255,415.
Debt Service Fund - \$459,553.
ASB Fund - \$247,155.
Transportation Vehicle Fund - \$424,134.

Enrollment: After the March enrollment count, our average FTE is 1454.83 this is 31.834 FTE over budgeted enrollment. We are holding steady hopefully we can continue that trend until the end of the school year.

Expenditures to be noted in vouchers (Large Amounts – or Not Common Expenditures)

Grays Harbor County - \$14,952.66 Election Costs for Enrichment Levy

Rosenbach Plumbing - \$11,021.77 - High school kitchen hot water tank

Washington Officials Association - \$11,600. Officiating for Baseball, Fastpitch and Soccer

Waxie’s Enterprises, Inc. - \$7,451.35. Floor Scrubber for Simpson School. We received a Safety Incentive Grant from ESD 113 for \$5,000. For this scrubber

Budget Update:

The legislature has set the IPD for the 24-25 school year at 3.7%. This amount will be passed on to staff in salary increases. The PSE contract states they receive the IPD for the 24-25 school year. The MEA contract will be negotiated for the 24-25 school year.

Conversations are taking place regarding staffing for the 24-25 school year. With retirements and resignations as well as irregularities in class sizes we will need to have some movement of teachers.

Example: For the 24-25 school year, the 3rd grade class has 119 students and the other elementary classes will be between 87 and 101. We currently have 6 2nd grade teachers for a class size of 87 coming into 2 nd grade, so there will be movement to 3 rd grade. Also, there is always the question of kindergarten enrollment. We currently have 6 kindergarten teachers, but based on enrollment numbers, we may need a kindergarten teacher to move to another grade level as well.

This will be a difficult budget to balance with increased costs and limited increased state and federal funding. Districts across the state are reducing budgets and laying off staff. We are fortunate we will not have to go down that path. More budget info to come as we move through the process.

Audit: The annual State Auditors audit has begun this week. The Federal Single Audit will be focused on the ESSER funds. They will also be conducting the financial statement audit and an accountability audit. They are anticipating being finished with the audit the first part of May.

Consent Agenda:

Minutes – February 22, 2024

Payroll & Benefits	No. 627185-627214	\$1,711,055.14
General Fund	No. 627217-627265, 627300-627301	\$ 245,046.94
General Fund – VOID	No. 627155	\$ -187.82
ASB	No. 627266, 627269-627299, 627302	\$ 39,509.55
Private Purpose Trust	No. 627267-627268	\$ 1,312.29
Capital Project Fund	No. 627215	\$ 13,302.22
Capital Project Fund - VOID	No. 62725	\$ -174.00

Motion to approve consent agenda; seconded and approved

Personnel Report:

Name	Position	Description
Cadence Crawford	Simpson ASP Team Leader	Recommendation to Hire
Sasha Leatherman	Simpson ASP Team Leader	Recommendation to Hire
Aaron Tubbs	HS Tennis Head Coach	Recommendation to Hire
Kaitlyn Bradley	HS Track Assistant Coach	Recommendation to Hire
Jose Melendez	HS Boys Soccer Assistant Coach	Recommendation to Hire
Tyler Grajek	HS Girls Golf Coach	Recommendation to Hire (Shared Contract)
Matthew Jensen	HS Baseball Assistant Coach	Recommendation to Hire
Samantha Morgan	Beacon SPED Teacher	Recommendation to Hire (2024-25 SY)
Robert Paylor	CTE Culinary Arts Teacher	Resignation - Effective 3.7.24
Nicole Shannon	MHS Paraeducator	Resignation - Effective 3.7.24
Curtis Eccles	HS Baseball Assistant Coach	Resignation - Effective 2.23.24
Megan Ryan	Simpson 4th Grade Teacher	Resignation - Effective 2024-25 SY
Dorrie Rosσμαier	Jr/Sr HS PE Teacher	Retirement - Effective 8.31.24

Motion to accept personnel report as presented; seconded and carried

Business Action/Discussion Items: -

- a. Policy 4040 Public Access to District Records – Motion to approve policy 4040 Public Access to District Records; seconded and approved
- b. Policy 3141 Nonresident students – 1 st Reading

Public Comment: - None

Superintendent's Report -

- Thank you to the community for supporting the levy
- State basketball for boys and girls will be in Tumwater on Sat.
- Knowledge bowl made it to State, Congrats to them
- LED lights will be going up on the softball field thanks to the Booster Club and grants

Board Comments: -

- Thanks to the community for supporting the levy
- Great job Girls Basketball for being district champs
- Good job to Boys Basketball on their season

Adjournment: 5:57



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Next Meeting will be held March 28, 2024 at 5:30.

Board Chair

Board Secretary