

Montesano School District No. 66

USE OF SCHOOL DISTRICT FACILITIES AND FIELDS

The Board subscribes to the belief that Montesano School District facilities are owned by the citizens of the school district. The public is encouraged to use school facilities when they are not needed for regular school activities. To insure that funds intended for K-12 education are not used for other purposes, the user will reimburse the District according to a published fee schedule.

The Superintendent is authorized to establish procedures for use of District properties, including rental fees, supervisory requirements, restrictions, security, etc. Those using school facilities shall maintain insurance for accident and liability covering persons using the district' facilities under the sponsorship of the organization. Community athletics programs that use district facilities shall not discriminate against any person on the basis of sex in the operation, conduct or administration of their programs. For rental rate purposes, organizations seeking the use of school facilities have been divided into three categories:

School-related or Community Betterment Groups. Includes those organizations whose main purpose is to promote the welfare of boys and girls or to improve the quality of life to the community. Examples are: Scouts, Campfire, PTA, 4-H, recreation groups, garden clubs, service clubs, community clubs, presidential political caucuses and governmental groups. No fee shall be charged provided that additional staff are not employed to supervise or clean the facilities. A rental charge shall be established to recover additional utility costs which are incurred or, in the event there are no school staff on duty, to reimburse the district for the costs of providing custodial services. Additionally, youth organizations engaged in sports activities and using school facilities must provide a statement of compliance with the policies for management of concussion and head injury in youth sports as required by RCW 28A.600.

Noncommunity and/or Nonprofit Groups. Includes those organizations which might wish to use school facilities for lectures, promotional activities, political rallies, entertainment, college courses, or other activities for which public halls or commercial facilities generally are rented. The district shall charge a rental rate in excess of costs incurred, except that such excess charges may be waived when a service club or other nonprofit group is raising funds for charitable purposes. To be granted this exception, the charitable organization must be recognized by the Philanthropic Division of the Better Business Bureau. Professional fund raisers representing charities must provide evidence that they are registered and bonded by the state of Washington. Such fund-raisers must provide evidence that the charity will receive at least sixty (60) percent of the gross revenues received from the public prior to approval to use the facilities. Similar treatment may be granted public universities and colleges when offering college courses within the community or when any university/college is offering a course for staff at the request of the district.

Commercial Enterprises. Includes profit-making organizations and business-related enterprises. The district prefers organizations to use commercial or private facilities. School facilities may not be rented to commercial enterprises.

Any association or individual requesting the use of facilities for an organized event must receive prior approval by the building supervisor and the Superintendent by application of a facilities use form. The association or the individual will reimburse the District according to a published fee schedule.

Employees coordinating on behalf of an organization will follow all established procedures.

District-sponsored activities, including curricular and co-curricular functions, are to receive first priority in the use of all school facilities. Authorization for use of school facilities is not considered as an endorsement or approval of activity, group, or organizations nor of the purposes it represents.

All applications for the use of school district facilities will be considered by Montesano School District without regard to race, color, nationality, origin, gender, or disability.

Legal references

AGO 1973 No. 26	Initiative No. 276 – School Districts – Use of school facilities for presentation of programs—Legislature—Elections
RCW 28A.335.150	Permitting use and rental of play-grounds, athletic fields, or athletic facilities
RCW 28A.320.510	Night schools, summer schools, meetings, use of facilities for
RCW 28A.600	Students

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